



REGISTRATION FORM

8/2023

Last Name:

Membership Policies and Payment Agreement

2023 - 2024 MEMBERSHIP RATES

Recreational: 30 min classes: \$40/mo 45 min classes: \$45/mo 60 min classes: \$50/mo 90 min classes: \$60/mo

Competition: 90 min Dance: \$55/mo 120 min Dance: \$65/mo 150 min Dance: \$75mo Tumbling: \$35/mo(added)

Please see our class schedule sheet for DISCOUNTS available: Multi-Class, Multi-Member, Multi-Comp, Large Family and Freedom Fitness.

Please review the following policies regarding your membership with Star Studio, Inc., herein collectively referred to as "Star Studio" or "Studio".

A. 5 Month Session

Fall: August-December (5mo)

Spring: January-May (5 mo)

Summer: June-July (No session commitment)

Each full Session your child is enrolled for requires a 5 Month Commitment. **You may receive a full refund of any class fees or registration fee if you are dissatisfied for any reason after your child's first class or within seven (7) days from signing this Agreement, whichever is greater.** We then extend a 30-day trial for each session that starts the 1st day your child attends class. *If your family changes their mind and discontinues any classes before the 30-day trial, you will not be required to honor the full Session commitment on those classes, only the fees for the current month enrolled.* However, if your family wishes to discontinue after the 30-day trial, your family will be required to honor the monthly financial commitment in the classes you signed up for. (Please see Cancellation Policy below) **There are NO credits or refunds for missed classes (please see our make-up policy below).** After the 30-day trial, FULL MONTHLY TUITION for the Session is due even if you are absent or discontinue classes for any reason. This policy of paid absences is necessary since operating costs continue and space is saved for each student. All instructors at Star Studio have committed to each child their expertise and experience with choreography and/or skill progressions for each class and by enrolling, your child has agreed to continue with their own commitment of learning until the end of that session. To ensure your family is treated equally, there will be no exceptions. *Your child will be automatically enrolled in the Spring Session unless you contact Star Studio by the last day of classes in the Fall Session.*

B. Registration Fee

There is a registration fee of \$25 per family which covers the opening and maintaining the account for all family members in our program for the Fall-Spring sessions (from August-May). **Registration Fee payment and this form must be turned in before any student can attend any class at Star Studio. This fee is not prorated throughout August-May; however, the Summer Session does not require registration fee.**

C. Tuition & Monthly Fees

Tuition is payable in full or in monthly installments. When making monthly installments, accounts are always to be paid by the first week of the month and are to be the full payment based upon classes enrolled in (Private lessons do not need to be prepaid, but must be paid the same day as the lesson given). A \$5 late fee per student will be charged to your account if payment is not received by the 15th of each month. Please mail or bring payments to the office or the exterior Black Mailbox in the north gravel parking lot. We strongly encourage paying with check or credit card for dual accountability, however, cash payments may be made but must be in a properly marked envelope. *Please include the following on your payments: Child's name, Class, and Month or Items you are paying for.* We offer auto-billing to your credit card and accept Visa, MasterCard and Discover. Auto-billing is not required, but we do require a credit card on file. There is also a \$25 fee for checks returned for NSF.

D. Late Payments

All payments received after the 15th of the month will be charged a \$5 late fee to your account. **If payment is not received by the end of the month, your child may be required to miss classes, performances, competitions, private lessons, Open Gym and any other Studio related activity until your account is brought current and an interest fee may be applied.** Please bring any payment issues to our attention; we have always tried to work with our customers.

E. Make-Up Classes & Open Gym

We have minimized which holidays we observe to ensure the most possible classes per month; however, there will still be months that have less than 4 class periods and then others that will have more. Due to the nature of this, our tuition fees are based upon membership for the session, not how many classes are available per month. The set tuition rate is still in effect during all holidays, breaks, snow days and missing due to sickness. *If desired*, we offer an Open-Gym Pass as a substitute class whenever a month has less than 3 regular class periods (excluding missed competition classes and any non-regular missed class or practice). Passes are given by request only, and are given upon a per child, per class basis, and **must be made by 30 days after the cancelled or missed class.** **Make-up classes are always offered upon request but we require that you pre-arrange to ensure availability.** Walk-ins are not allowed for make-up classes. **If you know that your child will miss a portion of a Session due to sports or similar reason, you may prearrange make-up classes before, during, or after the sport's season; however, the set rate is still in effect during the sport's season as well.**

F. Cancellation Policy

You may cancel this Agreement by using our Cancellation Form for any of the following reasons and upon the following terms:

1. Relocation or termination of Employment: In the event that you are relocated by your employer, upon presentation of appropriate documentation, you will no longer be bound to dues paying months of membership. Under such circumstances, you may cancel this Agreement and shall be liable for only that portion of the charges allocable to the time before reasonable evidence of such termination or relocation is presented to Star Studio.
2. Relocation of Residence: In the event that you relocate your residence to a location farther than twenty-five (25) miles from Star Studio, you may cancel this Agreement and shall be liable for only that portion of the charges allocable to the time before reasonable evidence of such relocation is presented to Star Studio, plus a termination fee equal to \$50 or 10% of the balance of membership dues owed for remaining time, whichever is less.
3. Disability or Death: If your child is unable to use or receive all services contracted for because of disability or death, you shall be liable for only that portion of the charges allocable to the time prior to death or the onset of disability.
4. Notice of Cancellation under section (1), (2), or (3) above shall be made in writing by sending a letter of cancellation and supporting documentation by certified or registered mail to Star Studio, 120 W. Cherry St., Olney, IL 62450 or by completing a membership cancellation form in person with authorized personnel as designated by Star Studio. Cancellation notices are only to be accepted by front desk staff and not coaching staff.
5. All refunds to which you are entitled shall be made within thirty (30) days of receipt by Star Studio of the cancellation notice and all appropriate and reasonable documentation that is required to support the cancellation.

G. Competition and Performance Fees

All Competition and Performance fees must be paid by Star Studio before we are fully registered to attend each event. In return, *ALL FEES* are due by the due date given to each family per event by Star Studio, not the date of the actual event. Parents must pay any fee or extra charges that are the result of their payment turned in late or changes made to their entry. Competitive Dance and Tumbling families will also have a Coach's Fee to cover the coach's travel expenses, continued education & certifications, memberships to competitive organizations, etc. This Coach's Fee will be determined yearly and must be paid before the deadline provided and is charged to each family per program they are competing with. Star Studio suggests prepaying above your monthly tuition amount to aid in budgeting during the competition season.

H. Private Lessons

Private lessons may be arranged directly with the instructor or at the front desk. Payments may be prepaid, but must be paid no later than the day of the lesson. There are no required commitments to Private lessons and we reserve the right to deny lessons if there is an unpaid balance.

I. Special Order Items

All items specially ordered for your child must be paid for when the order is placed. When the whole class needs items such as: Costumes, Shoes, Leotards, Misc. Clothing, etc., you will be notified of the order that will be made and must have the item paid for before your child can pick it up at class. Once an order is placed, it cannot be cancelled and you will be responsible for payment even if you discontinue classes or have met the proper cancellation policy.

J. Financial Responsibility and Collection

You are responsible for the payment of all monthly dues and other charges under this Agreement. All obligations contained in this agreement are joint and several for all members who are part. You understand that late payments of fees or other charges may result in late fees or interest charges, none of which will exceed legal limits, and you shall be responsible for and agree to pay any and all late fees, interest charges, collection agency fees and attorney's fees and costs incurred by Star Studio to recover any outstanding balance owed by you. You also agree to pay for any and all damages to Star Studio caused by your child or other related family members whether negligently, willfully or otherwise.

K. Weather Cancellations

We will not necessarily cancel classes if the schools do, but only for very severe weather. All cancellations will be posted to 92.9 FM, our Facebook page Star Studio and by listening to our pre-recorded voicemail found at: (618) 395-7827 by noon for the day in question. We do not offer refunds, but credits will be available upon request if the same class is cancelled 2 or more times in the same month. For anything less, Open-Gym Passes or make-up classes are given upon request to substitute the class cancelled due to weather.

L. Marketing Release

Star Studio sometimes uses photos or videos of its students in print ads, on its website, Facebook, or other marketing mediums. You understand that your child's likeness may be used in such advertising. These images will be used for Star Studio purposes only, and will not be given or sold to outside companies or individuals. You hereby consent that any photos/videos taken of your child may be used by Star Studio for publications, public relations, advertising on a variety of platforms and any other purposes it sees fit without further consideration or compensation from Star Studio.

M. Disseminating Information and Text Message Communication

We value communication and strive to make sure you have all updated information when you need it. Hard-copy notes from the Studio are widely used, as are emailed notes. *We also recommend you connect with us on Facebook and join the group: **Star Studio Members** (for all families) and **Star Studio Boosters** (for Competition families).* Occasionally, there is information that is urgent and must be given out and/or a response is needed immediately. In these cases a text message to your cell on file with Star Studio will be used to send short messages. Please contact the front desk to ensure we have your updated numbers or if you wish to be removed from this free service.

N. Dress Code

All Students should wear their hair up off their faces for class, not wear any jewelry, and turn off all electronics before entering into class. All Students should have their name on their apparel, i.e. shoes, leotards, tutus, skirts, tights, bags, etc. We are not responsible for lost or stolen items, and we suggest you keep your apparel in a dance/gym bag. All female students are required to wear a leotard to every class, and shorts may be worn with the leotard. All male students are required to wear gym shorts or sweatpants and a t-shirt to every class.

Tumbling students, who are in: Intro, Preschool, Sub-Beginner, Beginner, Adv-Beginner classes should wear their hair in pig-tails, a side pony or a low pony-tail as to not hinder their ability and comfort in doing rolls. Long hair should always be up as not to hinder skills like back rolls or hand-stands. **A special Star Studio tumbling leotard (for girls), or Star Studio shirt and shorts (for boys) must be worn at the first class of every month as "Uniform Day", for class "Picture Day" and for the end of the year show. Competition Tumbling students are not required to purchase this additional Star Studio leotard, and may wear their Team leotard to Uniform Day. If you wish, your child may wear the Studio Leotard to every class to satisfy the dress code as well!**

O. Illinois Physical Fitness Services Act

By signing this Agreement I certify that a copy of the Illinois Physical Fitness Services Act ("Act") 815 ILCS 645/1 et seq. (2013) has been made available to me at: <https://www.starstudiogym.com/need-forms>, and I agree that the terms of the Act are incorporated into this Agreement. Any prohibitions or disclosures required by the Act are made by incorporation of the Act herein. Further any other agreement between Member and Star Studio which is subject to the Act, hereby incorporates the Act into the terms of such agreement.

I have read, understand and agree to abide by the policies and conditions set forth in this Agreement. I understand that there are no refunds or credits for missed or dropped classes as part of each 5 Month Session and that I am liable for the full 5 month's tuition even if monthly installments are being made. I represent that I am the parent or legal guardian of the minor child(ren) listed and I give my consent for their participation at Star Studio.

Both Parents/Guardians must sign.

Parent / Guardian _____ (print) Signature _____ Date _____

Parent / Guardian _____ (print) Signature _____ Date _____

Child's Name _____

Child's Name _____

Child's Name _____

Child's Name _____

Child's Name _____

Star Studio, Inc.

By _____ Date _____